



Jarrahdale Community Collective

Objective: To foster and support community spirit by creating a socially sustainable community, encouraging community activities and working to preserve Jarrahdale's natural and built resources.

GENERAL MEETING MINUTES

Date: Wednesday, 7 November 2018

Location: Bruno Gianatti Hall

GUEST SPEAKER (from 7pm): Pete Olds from Verges Australia

Meeting Open: 8:07pm

INTRODUCTION / HOUSEKEEPING / COMMITTEE UPDATE:

- Alicia Caruso has decided to stay on as Vice President and her resignation has been rescinded.
- At the Committee meeting held on 20 October 2018, Karen Morton resigned as Treasurer due to time constraints.
- During the same meeting Executive member, Jessica Clegg, was inclusively nominated and voted in as Acting Treasurer until the next AGM .
- In turn, Karen Morton was inclusively nominated and voted in as Acting Executive until the next AGM.

1. ATTENDEES

Stacey Holmwood (President)	Marg Standing	Jeanette Booth
Alicia Caruso (Vice President)	Jenny Budd	Jan Star
Jessica Clegg (Acting Treasurer)	Simon Watling	Ian Nice
Mandy Lloyd (Secretary)	Christine Rose	
Karen Morton (Acting Executive)	Julie Denholm	
Davina Eden-Austen (Executive)	Bob Hollingsworth	
Michelle Rich (SJ Shire)	Heather Payne	
Ric Sambell (JHS)	Vicky Kerfoot	

2. APOLOGIES

Sharlene Ingrave	Ron Iannello	Lyn Iannello
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3. NEXT GENERAL MEETING DATE

3.1. 6 February 2019 @ 7:30pm - Bruno Gianatti Hall

3.2. Guest speaker from SJ Landcare from 7pm to discuss Orchids

4. MINUTES OF LAST MEETING (General Meeting 1 August 2018)

4.1. Distributed to all members via email 8 August 2018

4.2. No business arising from previous minutes

5. CORRESPONDENCE IN AND OUT

ITEM	DATE	FROM/RECIPIENTS	SUBJECT	ACTION/DETAILS	IN/OUT
1	3/09/2018	Sarah Farrance; JCC	Notification for filming from NTWA	Information – NT informing of filming happening at MMH on 4/09/2018	IN

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2	24/08/2018 – 3/09/2018	Sarah Farrance; JCC	Community Events Working Group	Meeting held 3 September 2018	IN & OUT
3	4/09/2018	Sue Pickering;	Event application forms and supporting documentation	Information and clarification, also a secondary meeting to be held for clarification	IN
4	4/09/2018	Anne Brake; JCC	Change to flier re Mill Manager's House	Information and update	IN
5	7/09/2018	Bendigo Bank	Bank Statement		IN
6	23/07/2018 – 12/09/2018	Nathan Cox; Mandy Lloyd	JCC Insurance		IN & OUT
7	12/09/2018	JCC	EOI Lot 814 Jarrahdale Road		Note to Self
8	16/09/2018	Community Grants; JCC	Form Receipt	Receipt for application for Volunteer Grant	IN
9	17/09/2018 – 18/09/2018	Davina Eden- Austen; JCC; Stacey Holmwood	Log Chop Help		IN & OUT
10	9/08/2018 – 20/09/2018	Jessica Wemm (KAB); Mandy Lloyd	Keep Australia Beautiful Registration		IN & OUT
11	17/09/2018 – 26/09/2018	Marg Standing; Stacey Holmwood	Meetings	Marg interested in future JCC meetings	IN & OUT
12	28/08/2018 – 11/10/2018	Julie Richards; Sarra Farrance; Mandy Lloyd	KAB Bag Pickups		IN & OUT
13	11/10/2018	Jeanette Booth; JCC	Call for Agenda Items	Neighborhood Watch – Jeanette to represent Jarrahdale and potentially the JCC. Add to GM Agenda? Yay / Nay	IN & OUT
14	11/10/2018	Charles & Vicky Kerfoot; Stacey Holmwood	Call for Agenda Items	JCC creating a 'Strategic Plan'? JHS in the process of one, council needs it for various things...?	IN
15	12/10/2018	Mandy Lloyd; JCC Committee	Committee Meeting Minutes	31 August 2018	OUT
16	2/10/2018 – 12/10/2018	Mandy Lloyd; Nathan Cox; Stacey Holmwood	JCC Insurance Invoice and Statement		IN & OUT
17	13/10/2018 – 14/10/2018	Ron Iannello; JCC; Lyn Iannello; forrestave@bigpond.com ; Kelly Rippingale; Charles & Vicky Kerfoot; Rob Casella; Tom Hoyer; Kim Petersen;	Call for Agenda Items	Register Jarrahdale as a Tidy Town contestant. For discussion and consideration.	IN
18	15/10/2018	Julie Sansom; JCC	Clubs for all – development workshop – goal setting and planning – Wed 24 Oct	Meeting being held 24 October	IN
19	13/10/2018 – 15/10/2018	Jacqueline Adams; Mandy Lloyd	Presentation Night Book Award		IN & OUT
20	18/10/2018	Melissa Teede; JCC	Labor candidate for Canning	Msg via FB wants to meet with us to discuss ideas. For discussion, consideration and response.	IN



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21	19/10/2018	Creditors SJ Shire; JCC	Remittance Advice	For KAB Bag Collection (\$48.00)	IN
22	7/11/2018	Ron Iannello; JCC	Apologies	Unable to make GM	IN

6. TREASURER'S REPORT

DATE	ITEM	DEPOSITS & CREDITS	TRANSACTION DESCRIPTION
1/08/2018	Opening Balance	\$14,767.94	as at last GM
	New Memberships	\$0	Memberships x 0 @ \$5each
	Expenses	-\$?	TBA - Committee Members to be reimbursed for expenses
	JPS Book Award	-\$30.00	JCC Sponsor for 1 x Book Award at JPS
19/10/2018	Shire Litter Collect	\$48.00	KAB/Shire Litter Collection x 16 bags
	Closing Balance		

7. PRESIDENT'S REPORT

Thank you for coming tonight.

The JCC has officially been around for 4 months, although at times it seems longer. It has been a pleasure for all of us to represent the community and get to know our members. We are doing our best to respond and act on all of your queries.

In this development time we have had a reshuffle of the committee - Alicia Caruso had stepped down as Vice President, but through some persuasion she has taken back the role. Karen Morton has stepped down as Treasurer and Jessica Clegg has stepped into the role as acting Treasurer and Karen is acting Executive until we have our AGM in the new year.

We have been busy behind the scenes in meetings with the Shire, Alcoa and keeping in touch with the National Trust. Jarrahdale has representation in all of the meetings and all parties are aware of our persistence to keep our town and resources a priority.

Alcoa - Alcoa Representative Beth Butler (Communications and Community Relations) - 9530 2527

Mill Manager's House: The National Trust have submitted their proposed scope of work to the SJ Shire for Development Approval. They are preparing to go out to tender and are estimating to finish early in 2019.

The JCC will be developing an 18 month strategic plan and going well possibly a 5 year strategic plan. The plan will primarily work around community engagement, environment and minor improvements of Jarrahdale. We will have a good indication of the direction of the next 18 months tonight as we will be developing the JCC sub groups and the goals from there. If you have any submissions for the 18month and 5 year plan, please email them to info@jarrahdalecc.org

8. SJ SHIRE REPORT (President Michelle Rich)

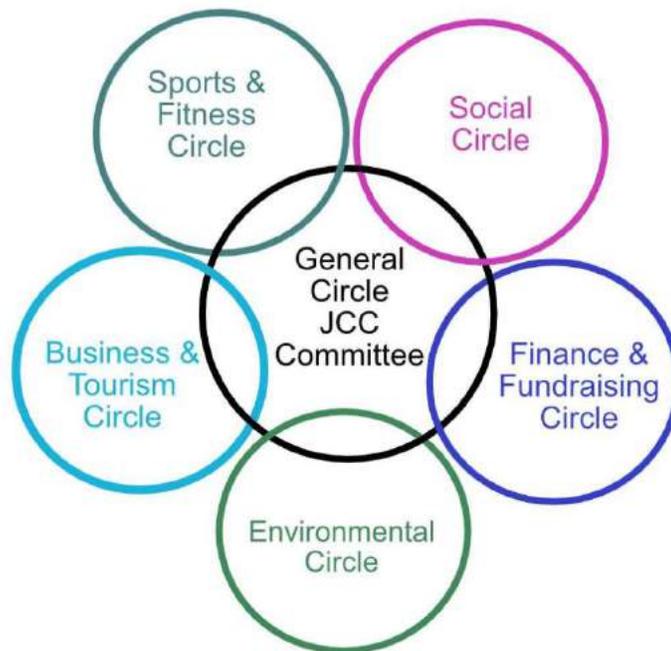
8.1. Strategic development plan/town planning scheme

8.1.1. Was recently released for 2 months of informal advertising, now closed

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- 8.1.2. Shire Director of planning working with the Department of Planning, which has generated recommendations to make things flow and will assist in the process going quicker.
 - 8.1.3. Documents should come to Council either November or December this year.
 - 8.1.4. Current town planning scheme is 30 years old, the second oldest in WA, after Nedlands.
- 8.2. RAC Risky Roads
- 8.2.1. Cr Rich shared an RAC interactive map over Facebook last night which is calling for nominations for WA's riskiest roads.
 - 8.2.2. Cr Rich would like us to nominate intersections 035 – 1 min
9. INTRODUCTION OF JCC CIRCLES / WORKING GROUPS



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JCC CIRCLE AIMS

General Circle

'To enhance the community and to secure the future of Jarrahdale'

Finance & Fundraising Circle

'To provide financial assistance through fundraising, donations and grants'

Social Circle

'To arrange social events encompassing the interest of the general community of Jarrahdale'

also incorporated into this circle:

Youth Circle

'To bring together and support the community of youth residents'

Senior Circle

'To bring together and support the community of senior residents'

Sport & Fitness Circle

'To provide a variety of indoor and outdoor sport & fitness activities for the general community of Jarrahdale'

Business & Tourism Circle

'To create a community of local businesses that work together to network, enrich and grow their businesses together'

Environmental Circle

'To nurture a sustainable environment and reducing litter and trash in Jarrahdale'

10. CIRCLE DISCUSSIONS (20 minutes)

11. CIRCLE REPORTS

11.1. Sport & fitness

- 11.1.1. Langford Park will be undergoing development, encourage people to have their say on the matter (medium priority for State Govt).
- 11.1.2. Improve the advertising for existing groups through the new JCC website and on the JCC facebook page. Email as well?
- 11.1.3. Identify what people want, need and advertising



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- 11.1.4.** YMCA have Y-time, talk to YMCA to see what has been happening with that.
 - 11.1.4.1.** Michelle Rich advised as of 31 December 2018 the Shire would be taking youth services and activities back in house for the SJ Shire to manage.
 - 11.1.4.2.** JCC will touch base with the Shire officers in charge in the new year.
 - 11.1.5.** Look at bringing back a fitness class, potentially through the rec centre or CatFit.
 - 11.1.6.** Initiate a pram walking group
 - 11.2. Social**
 - 11.2.1.** Upcoming Community BBQ/Community Christmas 14 December. Email Sarah Farrance from SJ Shire to offer JCC assistance
 - 11.2.2.** Look into holding first JCC hosted events in 2019. Potentially start with 2-4 small events and build up from there each year.
 - Town Easter egg hunt
 - Movie nights
 - Halloween Scare Trail or parade
 - Disco (that does not conflict with P&C's disco)
 - Rock Hunt days (WA Rocks) – Jarrahdale specific?
 - Food drives (breakfast club, freezer meal drive)
 - Community farmers markets
 - Afternoon teas
 - Swap meats (local produce, cakes, recipes, etc) – look into current swap/share groups (online and face to face) to gather ways to make this work. Cooby Swap/Share is a Facebook one to check out.
 - Gardening club.
 - Also need to ensure we don't conflict with other local events. Will get a calendar sorted on the JCC website to avoid event conflicts.
 - Need to look into funding/grants for events, locations, facilities we will need for specific events and regulations for each one.
 - 11.2.3.** Neighbourhood Watch – Jan Booth (JCC Member) has become the Jarrahdale representative with Neighbourhood Watch. She will liaise with their coordinator, Janice Ferguson, and the JCC to pull us together as a community.
 - We will also look into having them come in as a guest speaker at one of our GM's
 - There is an SJ Neighbourhood day. Need to get in contact with Sarah Farrance from SJ Shire to discuss possible grant funding.

11.3. Business & tourism



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11.3.1. Number one priority is getting the Jarrahdale website up and running.

- This will advertise local businesses, community groups, events, services, etc. all in one place.
- 40 businesses minimum within Jarrahdale can hopefully advertise free on the JCC website.
- Website will help to bring the entirety of our community together.

11.3.2. Current info boards are way out of date.

- There are 2 in Jarrahdale. One as you enter Jarrahdale and one near the Old Post Office.
- There is an info sign indicator at the General Store but no information sign/panel.
- Will start discussions with the Shire about how to update info signs in the area.

11.3.3. Trails

- There is a lot of trail maintenance happening but still more needed.
- Need to advertise to showcase the trails.
- The land the trails are on are owned by multiple parties, makes it hard to maintain.
- Shire is currently undergoing a trail development plan

11.3.4. Farmers markets

11.3.5. Ron Iannello suggested registering Jarrahdale as a Tidy Town. He has offered to open up Francesca's Garden for an event in relation to this initiative.

11.4. Environmental

11.4.1. Town clean ups/bag collections are underway

- Headed by Lucille O'Brien and supported by Karen Morton
- Need to establish set and permanent bag collection points and drop off points. Currently pickup is from Stacey Holmwood's and drop off behind it.
- Pick up points could be in rolls like they are for dog poop bags.
- Drop off points could be second hand water tanks so they aren't so unsightly. It was noted that could make it difficult for the Shire to collect them easily.
- There will be monthly pick ups. Potentially the first Saturday of every month?
- Look at doing clean up at the Log Chop using the allocated bags. Can we do this?

11.4.2. Any large rubbish around town should be reported to the Shire through info@sishire.wa.gov.au and cc the pollution watch dog.



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- 11.4.3. JCC should send out email/facebook reminders of verge side collection dates (hard and green waste)
 - 11.4.4. Look into verge planting, using native/original/appropriate plants.
 - 11.4.5. Hold annual Keep Australia Beautiful Day events culminating in a sausage sizzle.
 - 11.5. Finance & fundraising
 - 11.5.1. *18 month goal* – hold a grant writing workshop with a professional grant writer (potentially Ivy) for ALL the local community groups with the cost split between the attending groups.
 - 11.5.2. Liaise with other circles to see if they will need funding for any events or costs.
 - 11.5.3. Look into obtaining a coffee cart for events and to hire out to local groups.
 - Need to consider the health regulations that will need to be upheld for the coffee cart
 - 11.5.4. Work on setting up budgets across the board.

Meeting Closed: 9:44pm